

General Conditions & Prelims:

The tables below provides a summary of the key elements of works which form part of the main contract, subcontract and client works and must be read in conjunction with all the information contained within the Pre-Contract meeting minutes.

The Tables below is not exhaustive but aims to provide clarity between the elements of works which will form part of the main construction contract, the Gartec Limited Subcontract works and what the main contractor/employer will undertake following completion.

1. Commercial Agreements	Main Contract Terms	Subcontract Terms	Notes/Deviations
Payment terms: 90% 20 days prior to installation date confirmed at drawing approval & 10% on installation (30 days). Gartec will require 90% payment if the scheduled installation date is delayed by more than 1 calendar month. All payments are subject to VAT (10% drawing design fee becomes applicable on cancelled lift orders prior to drawing approval).		✓	
LAD's are limited to 1% per week of the Gartec contract value up to a maximum of 10 weeks.		✓	
Gartec is a member of LEIA and has access to their Contract Guarantee Scheme therefore, we do not accept Retention of payment (LEIA Bonds available on request)		✓	
Standard lead times apply. Lead times may change if the customer does not sign off the lift for production in a timely manner.			

2. Document Control & Communication	Main Contract Works	Subcontract Works	Notes
Gartec are not able to work through customer portals such as Viewpoint for Projects (formerly 4Projects), Aconex (by Oracle), A-site, Procore etc..... The reason for this being we don't have the internal resource or capacity to manage this effectively as an SME, however, we will of course email these drawings & all other documents (O&M's) to the relevant parties.	✓		
Gartec drawings for customer approval come directly from the factories & are a manufacturing approval drawing & cannot be incorporated into customer site drawings unless by others.	✓		
Installation dates cannot be improved once confirmed by Gartec Limited's Order Processing department. If improvements are possible, Gartec Limited will inform the client.	✓		

3. On-Site Responsibilities	Main Contract Works	Subcontract Works	Notes
The main contractor/customer is liable for the care of the lift when Gartec Limited staff, or designated subcontractors, are not present (e.g., delivery only, delivery prior to installation, or aborted installation).	✓		
The main contractor is responsible for hire equipment when Gartec Limited staff, or designated subcontractors, are not present. If HSS encounters issues collecting equipment, the main contractor should assist.	✓		
The main contractor shall ensure that the construction site is prepared, accessible, and free from any obstructions or conditions that may hinder or delay the commencement / progress of the Project Engineers or Installers work. In the event that the site is not ready in line with the Pre-Site Survey requirements, or access is restricted, or any other impediment arises that prevents or delays the Project Engineers or Installers from performing Gartec Limited's obligations under this Agreement, Gartec Limited shall not be held liable for any resulting delays or failure to meet contractual milestones. Furthermore, any such delay or hindrance shall entitle Gartec Limited to a reasonable extension of time and, where applicable, compensation for any additional costs incurred.	✓		

4. Building Works & Structural Elements	Main Contract Works	Subcontract Works	Notes
No building works are to be undertaken without detailed written instructions and agreement with the Gartec Limited Project Engineer.		✓	
Gartec Limited will not install customer-supplied brackets, lifting beams, or A-frames. These are the main contractors' responsibility.	✓		
Building or structural fixings pull tests or load checks.	✓		
Gartec Limited will not be held responsible for additional work or issues found after removal of an existing lift.	✓		

5. Site Access & Waste Removal	Main Contract Works	Subcontract Works	Notes
Level access is required for all deliveries (no steps).	✓		
Waste removal (lift packaging)		✓	
Skip provisions on site	✓		
Access to collection areas/loading bays for equipment collection	✓		
Bespoke access requests, such as specific vehicle types or timed crane deliveries.	✓		Not a Gartec responsibility

6. Site / Technical Limitations	Main Contract Works	Subcontract Works	Notes
On-site mobile mobile signal strength or provision of VOIP systems.	✓		
Additional site-specific/lift specific engineer qualifications (e.g., Installer Accreditations).	✓		
Build project management on-site.	✓		
Trade customers are encouraged to have a representative on site during installation.	✓		

7. Equipment & Installation Constraints	Main Contract Works	Subcontract Works	Notes
Any return visit costs or storage fees required by Gartec Limited will be clearly stated upfront.		✓	
For lifts starting above ground level, parts must fit in existing site lifts. Additional equipment may be required which may incur additional cost to the main contractor/trade customer.	✓		
For some lift models, the platform does not break down. Single-door access is therefore, problematic and especially with adjacent walls. This will add additional time and costs to the installation which are to borne by the main contractor/trade customer.	✓		